

IMMEDIATE ACTION ITEM

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| ☐ Ensure that you have purchased your IFSA and Regional memberships. LiveHeats won't allow anyone to register unless they have both IFSA and their regional memberships. Please refer to this step-by-step Membership Guide . |
| 3* Event Registration will take place over December, and will be facilitated by the IFSA Administrative team. |
| All 3* events are filled through the seeding list - there is no open registration for these highly competitive events. |
| Athletes can compete in a maximum of three 3* events during a season. |
| DECEMBER |
| □ Consult with your coach to identify the 3* Events your team is supporting this season. □ Please review the IFSA Event Schedule and the individual event web pages on ifsafreeride.org. Each event webpage contains a linked Event Guide, which is a living document maintained by the Event Organizer. This guide is updated regularly, especially as the event date approaches. Although the organizers aim to provide advance notice, sometimes information may only be available a few weeks to a few days before the even Be sure to check back often. |
| DAYS PRECEDING REGISTRATION |
| The seed list is based on an athlete's best three results over the past 52 weeks. This follows the Qualifier Series and Region 1 models. The seed list is categorized by discipling and gender without breaking out age divisions or regions. New or lower-ranked athletes may need to start at lower-level events to earn points and move up the seeding list. Before registration, the seeding list offers guidance but is not a definitive measure for event entry. Some events may attract more highly seeded athletes, while others may not. The list becomes most helpful once registration has begun and you can assess the waiting list against the 90% of starts to gauge likelihood of entry. Review your seeding here. |
| ☐ Test your <u>LiveHeats</u> account login |
| Registration for Junior 3* events will open by December 6th 2024 and close gradually through the following 2 weeks. Please refer to the Registration Opening Dates listed at the bottom of this document, as well as on the IFSA Event Pages when available. |

You can import event dates from the <u>IFSA Calendar</u> and set reminders. Please scroll to the bottom of the Events Page on the IFSA website to subscribe to our calendar and import.

J3* REGISTRATION PROCESS

| Registration for all 3^* events will open on LiveHeats by December 6th 2024. You'll be able |
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| to sign up for all your desired events at once—but remember to cancel any additional |
| registrations once you're invited to your maximum of 3 events per season! |
| All athletes who register will be automatically placed on a waitlist. Immediately after |
| registering, athletes will receive an initial email acknowledging receipt of their |
| registration. It's important to note that this email is solely a confirmation of receipt and |
| does not imply entry confirmation. |
| For Junior 3* events, registration will close gradually in 5 blocks of 3-4 events, and the |
| waitlist will be arranged according to the current seeding list. |
| IFSA administration team will then calculate the field sizes for all categories at these |
| events, and communicate this information to all athletes on the waitlist. |
| Waitlisted athletes will have 24 hours to either keep their registration active, or to cancel it |
| without charge or penalty. |
| The top-seeded athletes will be confirmed for 90% of the event's starts until 90% of each |
| division in the event is full. |
| Once the event hits 90% confirmed, event registration will reopen, and all athletes not |
| confirmed into the 90% will return to the waitlist. The remaining 10% of spots will be filled |
| three weeks prior to the event. The process for confirming these 10% will be the same as |
| above: (Registration will close three weeks before an event, a message will be sent to all |
| athletes on the waitlist, and after a 24 hour period, athletes will be confirmed for the event |
| based on the current seeding list.) |
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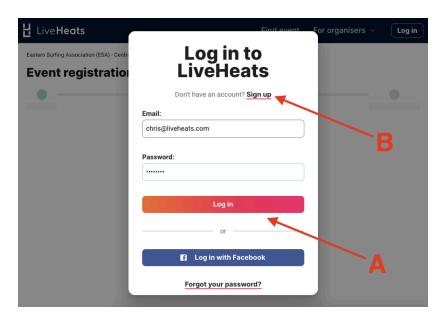
NOTE: Credit Cards are charged at the time of athlete confirmation for an event, along with non-refundable LiveHeats and IFSA fees. For 3* events, there are three opportunities to cancel without charge

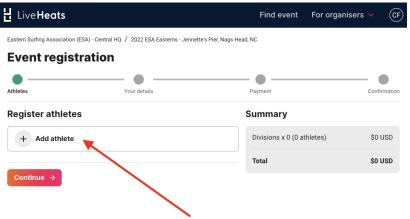
- (1) Anytime before event registration closing time.
- (2) During the first 24-hour waiting period between the event closing and the 90% athlete confirmation.
- (2) During the second 24-hour waiting period between the event closing and 10% athlete confirmation.

REMINDER: Athletes can compete in a **maximum of three 3* events** during a season. To minimize cancellation fees, utilize the 24-hour window between registration closing and invites being made to manage your signups. **It is your responsibility to cancel** your athlete and doing so before you get confirmed for an event will save you unnecessary non-refundable fees.

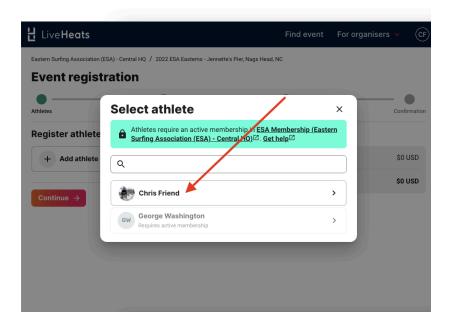
REGISTRATION OPEN

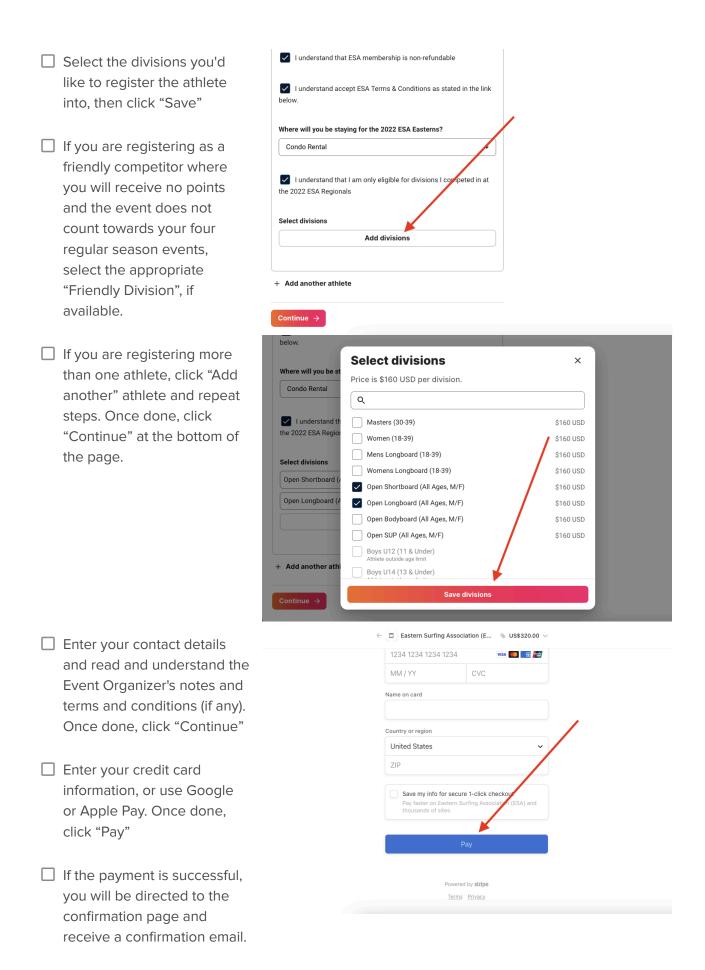
- Access the registration link from the IFSA event webpage.
- Once on the event page, click "Register"
- Login to your LiveHeats account
- Click "Add athlete" to view and search the athletes from the account to register. If you only have one athlete on your account, it will pre-populate.





Complete the form and all questions asked by the Event Organizer, then scroll to the bottom of the form and click "Add division"





NOTE: If your athlete is on the waiting list and your card is charged upon being moved off the waitlist but the payment is declined, LiveHeats will contact you to provide new payment information. There is no way to update your payment information otherwise.

CANCELLATION

In LiveHeats, you can proactively remove yourself from a waitlist before receiving acceptance, ensuring you stay within your allotted event registrations.

IMPORTANT: If your athlete chooses a different event, be sure to remove them from this waitlist. Otherwise, if they are moved off the waitlist as part of the final 10% fill, your payment method will be charged. Since this transaction can occur within three weeks of the event, refunds will be subject to the <u>IFSA Cancellation Policy</u> timeline, and you may not receive a full refund.

Updated: November 28, 2024

REGISTRATION BLOCK ONE - DECEMBER 11th

| OPEN | CLOSE | EVENTS |
|-------------------|--|---|
| December 6th 2024 | December 11th 7:00 PM ET / 5:00 PM MT / 4:00 PM PT | Kicking Horse, January 16-19 2025 |
| December 6th 2024 | December 11th 7:00 PM ET / 5:00 PM MT / 4:00 PM PT | Grand Targhee, January 29-February 2 2025 |
| December 6th 2024 | December 11th 7:00 PM ET / 5:00 PM MT / 4:00 PM PT | Red Mountain, January 30-February 2 2025 |

REGISTRATION BLOCK TWO - DECEMBER 13th

| OPENS | CLOSE | EVENTS |
|-------------------|--|-------------------------------------|
| December 6th 2024 | December 13th 7:00 PM ET / 5:00 PM MT / 4:00 PM PT | Palisades Tahoe, February 7-9 2025 |
| December 6th 2024 | December 13th 7:00 PM ET / 5:00 PM MT / 4:00 PM PT | Telluride, February 7-9 2025 |
| December 6th 2024 | December 13th 7:00 PM ET / 5:00 PM MT / 4:00 PM PT | Smuggler's Notch February 9-10 2025 |

REGISTRATION BLOCK THREE - DECEMBER 15th

| OPENS | CLOSE | EVENTS |
|-------------------|--|---------------------------------------|
| December 6th 2024 | December 15th 7:00 PM ET / 5:00 PM MT / 4:00 PM PT | Crystal Mountain, February 19-21 2025 |
| December 6th 2024 | December 15th 7:00 PM ET / 5:00 PM MT / 4:00 PM PT | Crested Butte, February 19-23 2025 |
| December 6th 2024 | December 15th 7:00 PM ET / 5:00 PM MT / 4:00 PM PT | Alyeska, February 24-28 2025 |

REGISTRATION BLOCK FOUR - DECEMBER 17th

| OPENS | CLOSE | EVENTS |
|-------------------|--|--|
| December 6th 2024 | December 17th 7:00 PM ET / 5:00 PM MT / 4:00 PM PT | Snowbird, February 27-March 2 2025 |
| December 6th 2024 | December 17th 7:00 PM ET / 5:00 PM MT / 4:00 PM PT | Lake Louise, February 27-March 2 2025 |
| December 6th 2024 | December 17th 7:00 PM ET / 5:00 PM MT / 4:00 PM PT | Mad River Glen, February 28-March 2 2025 |
| December 6th 2024 | December 10th 7:00 PM ET / 5:00 PM MT / 4:00 PM PT | Kirkwood, February 27-March 2 2025 |

REGISTRATION BLOCK FIVE - DECEMBER 19th

| OPENS | CLOSE | EVENTS |
|-------------------|--|--------------------------------|
| December 6th 2024 | December 19th 7:00 PM ET / 5:00 PM MT / 4:00 PM PT | Whitefish, March 6-9 2025 |
| December 6th 2024 | December 19th 7:00 PM ET / 5:00 PM MT / 4:00 PM PT | Whistler, March 13-16 2025 |
| December 6th 2024 | December 19th 7:00 PM ET / 5:00 PM MT / 4:00 PM PT | Breckenridge, March 15-17 2025 |

^{*} All events will open simultaneously by December 6th and close on the respective dates of the above registration blocks.

Updated: November 28, 2024